

**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF SOCIAL SERVICES**

**CHILD CARE INCOME ELIGIBILITY/CO-PAYMENT WORKSHEET**

Client Name \_\_\_\_\_ Case # \_\_\_\_\_ Date \_\_\_\_\_

Number in Family Unit  _____
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Maximum Income Allowed  _____
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Poverty Level For Family Size (Head Start Wrap Around)  _____
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Gross Monthly Income:	\$ _____
Income Eligible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Head Start-Enrolled Child in Family	<input type="checkbox"/> Yes <input type="checkbox"/> No
Monthly Amount Family Pays: Multiply Gross Monthly X 10% = Co-Pay: OR Head Start Family below Poverty Level = 0 Co-Pay	\$ _____  \$ _____

Optional: Anticipated Closing Date (check one)

☐ Transitional Period Ends      ☐ 60 Months Ends      ☐ NA